



Embassy  
of the Federal Republic of Germany  
New Delhi

## Application for Visa as a Speciality Cook

All Indian nationals who wish to work in the Federal Republic of Germany as a Speciality Cook require a visa prior to their departure.

An application may only be filed at the German Embassy New Delhi under the provision that the applicant

- has permanent residence in the area of jurisdiction of the Embassy which includes the states of Haryana, Himachal Pradesh, Jammu and Kashmir, Punjab, Rajasthan, Sikkim, Uttar Pradesh, Uttaranchal, Union Territories Chandigarh, Delhi, Andaman and Nicobar Islands, Lakshadweep, Minicoy and Amini.

Personal appearance at the German Embassy is mandatory for all applicants applying for a Residence Permit.

With effect from March 17, 2008 all applicants have to schedule an appointment for personal appearance at the German Embassy. These appointments have to be scheduled with [VFS Global Services Pvt. Ltd.](#), managing the German Application Centers. For further details regarding opening hours of the Visa Application Centers and service charges of VFS, please call up (011) 4253-0000 or visit the website: [www.vfs-germany.co.in](http://www.vfs-germany.co.in)

Admission to the Visa Section of the German Embassy will only be granted at the time of the scheduled appointment. Being late will consequently result in scheduling a new appointment.

The visa application must be supported by all the necessary documents as only visa applications with complete documentation can be accepted.

In case your visa application and the supporting documents are in accordance with the requirements for an employment visa your application will be forwarded for further attention to the competent Immigration Office in Germany for the mandatory approval.

It is important to apply in due course for the residence permit as the visa process takes a minimum of three months. Simultaneous applications for a Schengen Visa and a Residence Permit cannot be entertained.

Furthermore, the Embassy would clearly state, ***that a short term visa cannot be changed into residence permit after arrival in Germany.***

Upon application for an Employment Visa at the German Embassy the following original documents have to be submitted (copies have to be provided in DIN-A4 size only):

1. 2 [Visa Application Forms](#) (please make sure that both forms are duly filled out and signed indicating especially the address of your future residence in Germany – (question 15) as well as your complete address including telephone No. and E-Mail-address in India)
2. [Declaration on True and Complete Information](#)
2. Valid passport with a validity of at least 12 months along with two copies of all printed pages
3. 3 passport pictures according to [biometric specifications](#) (in case you can not click the given link, please refer to our homepage)
4. [visa fee](#) to be paid through Demand Draft made out to the “Embassy of the Federal Republic of Germany” in New Delhi (in case you can not click the given link, please refer to our homepage)
5. Cover letter from applicant
6. Work Contract with details regarding your salary and social insurance payments
7. Qualification Certificate (from International Institute of Culinary Arts, New Delhi)
8. Proof of 6 years' work experience as a cook specialized in Indian food
9. ZAV Application form (will be filled out by the International Institute of Culinary Arts, New Delhi)
10. Curriculum Vitae (bio data in tabular form)
11. Birth Certificate
12. School Leaving Certificate
13. 15.000 INR investigation fee (demand draft only) for the verification of all documents of Indian origin

The German Embassy reserves the right to ask for additional documents.

In each case, all documents of Indian origin submitted have to be verified in terms of genuineness and correctness of the contents. The verification procedure will be initiated and carried out by the Embassy. The process of verification takes at least between 8 to 12 weeks.

Please be informed that the

## **International Institute of Culinary Arts**

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New Delhi -110016, India  
Mr. Virender Datta (President)

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E-Mail: [vsdatta@cheffiica.com](mailto:vsdatta@cheffiica.com)

is the only Hotel Management School in India recognized by the German Federal Employment Agency, International Placement Services (ZAV) and the only institution in India to conduct cooking tests.

The charges involved for conducting the cooking test including assistance with the application procedure through the above mentioned Institute will amount to Euro 300,-- (to be paid in Indian Rupees). Please note that the Embassy is not connected with the Institute and has no influence on the fees charged.

For detailed information with regard to the cooking tests applicants have to contact the above mentioned Institute.

Please click to download the following required forms / declarations for applying your visa:

- [Application Form for German National Residence Permit \[pdf; 322.15 k\]](#)
- [Declaration on True and Complete Information \[pdf; 27.09 k\]](#)
- [Declaration on Travel Health Insurance \[pdf; 25.8 k\]](#)

The above given forms / declarations can also be downloaded from the homepage of the German Embassy at [www.new-delhi.diplo.de](http://www.new-delhi.diplo.de)